



VaSAM 2023 Conference Abstract Guidelines (adapted from ASAM 2023 Conference Guidelines)

The following bullet points outline important requirements to consider when submitting your abstract (please read carefully):

- All accepted submissions will be presented **in-person in Virginia Beach, VA**. Do not submit an abstract if you already know you will not be able to present in-person during the **conference dates (November 3-4, 2023)**.
- The abstract submission period for poster presentations runs until **September 15, 2023 at 5 pm**.
- Abstracts (text only, in Word or PDF format) must be **submitted by email to info@vasam.net**
- Abstracts must be original, new work, based on the latest evidence and data. Submissions should use evidence-based information with appropriate references. Anecdotal information should be kept to a minimum.
- Submitters are not permitted to re-submit abstracts that have been previously submitted to VaSAM, whether they were accepted or not. Submissions can be similar to past submissions but **MUST** be significantly updated to include new data, new teaching methods, or new content.
- Submitters, presenters, and authors must provide any commercial disclosures **BUT** submissions must be free of commercial bias. Having a commercial interest will **NOT** disqualify a submission.
- Submissions cannot be used to advertise or advocate for a specific commercial interest.
- The sections of a complete submission are:
 - Presenter/Author Information
 - Disclosure of Relevant Financial Relationships
 - Abstract & Details
 - Learning Objectives
 - Keywords
- Poster Submission "Abstract & Details" section may include the following:
 - Title – 12 words max.
 - Background & Introduction – 20-200 words
 - Methods – 20-200 words
 - Results – 20-400 words
 - Conclusions & Discussion – 20-200 words
 - References – 3-5 scholarly or scientific publications that were used to create the abstract. 50-350 words
 - Health Equity (optional) – This describes how your submission will address health equity and health disparities. 20-200 words.
- Accepted abstracts may appear in full in several places, including but not limited to: the event website and event materials. Submitters are responsible for ensuring that there are no conflicts with making the abstract information available, prior to the submission of the abstract.
- Upon review and acceptance of abstracts, all **presenters will be notified and required to submit a PDF of their poster**, which will be reviewed by members of the VaSAM Annual Conference Committee.
- Email info@vasam.net to withdraw submissions and for any further questions.